

Application Program Guide

1. Place your order online for the Medical School Application program of your choice.
2. Complete our registration form. This provides us with the information necessary to ensure we pair you with the best school specific advisor(s) for your needs.
3. Use your Google Drive folder (created automatically upon completed registration) to upload your application documents (i.e. CV, MCAT, application drafts). We prefer either Word or Google Sheet documents for editing purposes.
4. We will contact you within 24 hours regarding your advisor pairing(s), and to provide you with scheduling links to book your consultation(s).
5. Using the scheduling link(s) provided, book your consultation(s) online with your advisor(s). Through the booking system, outline goals, documents for review, and questions to be addressed.

Please ensure documents are uploaded to your Google Drive folder 48 hours prior to the consultation(s) to allow your advisor(s) time for an initial review. Your advisor(s) may also communicate with you by email in advance to prepare for your meeting.

6. Attend your consultation(s) at the scheduled time(s) using the Google Meet link that was emailed to you.

Consultations consist of the following:

- Introduction of your advisor
- Approach to the application by school (e.g. requirements, MCAT, GPA, etc.)
- Questions are answered
- Initial application feedback is reviewed
- Your timeline is deferred to, and next steps are recommended

Repeat applicants- We customize the consultation to focus less on the approach and requirements to the application(s). More time is spent on feedback to improve from past performance.

7. Build a rapport with your advisor(s) by sending email notifications when drafts are ready for further review. Your advisor(s) will inform you once your edited documents are available and provide ongoing feedback until you are satisfied with the final polished application(s).